CITY OF NORTH ROYALTON

Solicitors, Peddlers and Canvassers

Information Sheet

The following information will guide you through the process of obtaining a Solicitor’s Permit. Included in this packet are the current applicable ordinances. To ensure compliance, please make sure that you and your representatives are familiar with them prior to soliciting in the City of North Royalton.

Please complete, sign and return the application (green form). In addition, provide a list of names, addresses, social security numbers and dates of birth of all representatives who are to be listed on this permit. Each of your representatives must be fingerprinted and background checked by BCI prior to soliciting in the city. For your convenience, a list of “web-check” fingerprint locations is attached. You can also find other locations by logging onto the Attorney General’s website at www.ohioattorneygeneral.gov. Have the web-check operator send the fingerprints directly to:

North Royalton Police Department
14000 Bennett Road
North Royalton, Ohio  44133
Attn: Office of the Chief of Police

Once the completed background checks have been received and approved, you will be issued your permit and given a Vendor ID number; both of which are valid for 90 days. Prior to beginning your solicitation, you must check the city’s website and obtain a current “Do Not Knock” list. This is a list of residents who have registered with us and requested that solicitors/canvassers/peddlers DO NOT call upon them.

(City ordinance, section 862.06; revised by ordinance 09-91, effective 09-01-2009.)

To obtain the current list, access the city’s website, www.northroyalton.org and click on the “Do Not Knock” link (or type in URL: http://dkn.northroyalton.org). In the left hand panel, click on “Vendor List” and enter your Vendor ID number. Please note the date/time stamp on the list that comes up, since the Do Not Knock list is constantly being updated as more residents opt in or out of the database. It is your responsibility to provide your representatives with the most current list available on the day(s) that they are soliciting/canvassing/peddling in the City of North Royalton.

If the address list only shows 1 of 1 page, click the refresh button (Ø) to display all of the records. You can sort alphabetically by street name or numerically by house address by placing your cursor at the top of the column that you wish to sort. If you wish to select a specific street, enter a % sign, and then the full street name (e.g. Ridge Road) in the “Print street” box. Click “Print”, choose PDF or Excel in the format box, and then click on Export. You can then print the list.

If you have any questions pertaining to this matter, you may contact the Director of Public Safety at 440-582-6216, extension 2213.
Solicitors Identification Permit

In accordance with sections 214.05 and 862.01 of the Codified Ordinances of the City of North Royalton, all applicants of solicitor permits must submit to fingerprint analysis by the Ohio Bureau of Criminal Identification; they must affirm their application form; and they must pay a fee of $25.00 upon the issuance of their permit, which is authorized by the Chief of Police.

**Applicant's Information**

<table>
<thead>
<tr>
<th>Full Name</th>
<th>(Last)</th>
<th>(First)</th>
<th>(MI)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Address</th>
<th>City</th>
<th>St</th>
<th>Zip</th>
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</thead>
</table>

<table>
<thead>
<tr>
<th>Social Security Number</th>
<th>Date of Birth</th>
</tr>
</thead>
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<table>
<thead>
<tr>
<th>Your Age</th>
<th>Driver's License #</th>
<th>State of Issue</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Sex</th>
<th>Height</th>
<th>Weight</th>
<th>Eye Color</th>
<th>Hair Color</th>
</tr>
</thead>
</table>

**Applicant's Motor Vehicle Information**

<table>
<thead>
<tr>
<th>License Plate Number</th>
<th>State of Issue</th>
<th>Valid</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Vehicle Make</th>
<th>Model</th>
<th>Year</th>
<th>Color</th>
</tr>
</thead>
</table>

**Applicant's Company Information**

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Phone Number</th>
</tr>
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<table>
<thead>
<tr>
<th>Address</th>
<th>City</th>
<th>St</th>
<th>Zip</th>
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<table>
<thead>
<tr>
<th>Business to be solicited</th>
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<table>
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<tr>
<th>Goods or Services to be solicited</th>
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</thead>
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**Applicant's Affirmation of Application**

Having been duly sworn, I, the undersigned affirm that all information contained in this application is true, to the best of my knowledge. I further authorize the City of North Royalton, and its agents, to make inquiries relative to my background and character, and my company's character and reputation, relative to this application and permit.

<table>
<thead>
<tr>
<th>Today's Date</th>
<th>Signature</th>
</tr>
</thead>
</table>

Sworn before me this _______ day of ______________________ in the year ____________.

**SEAL**

(Notary Public/Clerk of Courts)

<table>
<thead>
<tr>
<th>Permit Approved:</th>
<th>Denied:</th>
<th>Reasoning:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Fee Paid:</th>
<th>Investigated By:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Chief's Approval:</th>
<th>Date:</th>
</tr>
</thead>
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CUYAHOGA COUNTY

New Avenues to Independence (BCI & FBI)
17608 Euclid Avenue
Cleveland OH 44112
(216) 481-1909
Mon. - Fri. 8:30 a.m. - 5:00 p.m.

Security Hut Inc. (BCI & FBI)
18614 Detroit Avenue
Lakewood OH 44107
(216) 226-0461
Mon. - Fri. 9 a.m. - 5 p.m.
Mobile Service available

Just Like Familee II
2940 Noble Road
Cleveland OH 44121
(216) 297-9830
By appointment only

Rx Home Healthcare, Inc.
2728 Euclid Ave, #330
Cleveland OH 44115
(216) 295-0056
Mon-Fri. 8:30 a.m. - 5:00 p.m.

DC Edwards & Assoc., LLC (BCI & FBI)
3570 Warrensville Center Rd., Suite 201A
Shaker Heights OH 44122
216-752-1607 ADA Accessible
Mon - Fri 8:30 a.m. - 3:30 p.m.
BCI $34 - FBI $34 - Both $68

University Circle Police Department (BCI & FBI)
12100 Euclid Ave
Cleveland OH 44106
(216) 791-1234 Monday thru
Friday 9:00 am - 5:00 pm
BCI $32 - FBI $34 - Both $63
By appointment only

Greater Cleveland Auto Dealers Assoc (BCI & FBI)
10100 Brecksville Road
Brecksville OH 44141
(440) 746-1500 Mon - Fri 8:30 a.m. - 4:30 p.m. ADA Accessible

(Excluding standard holidays)
BCI - $40, FBI - $40, Both - $70

Executive Security Group, Inc (BCI & FBI)
850 Euclid Avenue, Suite 1108
Cleveland OH 44114
(216) 344-3605
Monday - Friday 9 a.m. - 5 p.m.
No Appointment Necessary
Saturday - By Appointment Only
Mobile Service Available

Koinonia Homes, Inc.
6161 Oak Tree Blvd. Suite 400
Independence OH 44131
(216) 588-8777x101 Monday -
Friday 9:00 a.m. - 4:30 p.m.
By appointment only

St. Michael Parish
6912 Chestnut Rd.
Independence OH 44131
(216) 524-2425 Monday -
Thursday 1:00 p.m. - 4:30 p.m.
By appointment only

Horizon Health Services, LLC
(BCI & FBI)
2618 North Moreland Blvd
Cleveland OH 44120
(216) 426-6000
Mon. - Fri. 9:30 a.m. - 4:00 p.m.
After 4 p.m. by appointment only

Pre-Check Company (BCI & FBI)
24500 Center Ridge Road, Suite 225
Westlake OH 44145
(216) 226-7700
By appt only / will ink roll prints

Cuyahoga County Sheriff Office (BCI & FBI)
1215 West Third Street
Cleveland OH 44113
216.443.6080
By Appointment Only
BCI $35 - FBI $35 - Both $65

Diamonds & Pearls Health Services (BCI & FBI)
3570 Warrensville Ctr Rd # 104
Shaker Heights OH 44122
(216) 752-8500
Mon. - Fri. 8:30 a.m. - 5:00 p.m.

Rae-Ann Suburban Skilled Nursing (BCI & FBI)
29505 Detroit Road
Westlake OH 44145
(440) 871-5181
Mon. - Fri. 8:00 a.m. - 3:00 p.m.
By appointment only

Wade Park BMV (BCI & FBI)
9200 Wade Park Avenue
Cleveland OH 44106
(216) 721-8020
Mon - Fri 9:00 a.m. - 5:00 p.m.
Sat. 9:00 a.m. - 1:30 p.m.
BCI - $32, FBI - $34, Both - $61
ADA Accessible

Corporate Screening Services, Inc. (BCI & FBI)
16530 Commerce Court
Cleveland OH 44130
(800) 229-8606
Mon. - Fri. 8:30 a.m. - 8:00 p.m.

Guarino & Associates (BCI & FBI)
6240 Mayfield Road, Suite 102
Mayfield Hts. OH 44124
(440) 953-0957
Tues. - Sat. 10:00 a.m. - 1:00 p.m.
Mobile Services Available
ADA Accessible

Anchor Security (BCI & FBI)
2423 Payne Ave
Cleveland OH 44017
(216) 426-7345
Call for Appointment
Mobile Service Available
ADA Accessible

Multicare and Health and Educational Services
27691 Euclid Ave., B-1
Euclid OH 44132
(216) 731-8900
By appointment only
BCI - $30, ADA Accessible
Heart Home Care, LLC
26250 Euclid Avenue, Suite 521
Euclid OH 44132
216.797.1218 M - F 9 a.m. - 5 p.m.
BY APPOINTMENT ONLY

FastFingerprints (BCI & FBI)
4100 Rockside Road, 2nd Floor
Independence OH 44131
(877) 932-2435
Mon - Fri 8:00 a.m. - 5:00 p.m.
Sat 8:00 a.m. - 12:00 p.m.
ADA Accessible
Mobile service available

Xcel Healthcare Providers, Inc. (BCI & FBI)
4415 Euclid Avenue, Suite 335
Cleveland OH 44103
(216) 426-9996
Mon. - Fri. 9 a.m. - 4 p.m.

Cleveland Hpts. Police Department (BCI & FBI)
40 Severance Circle
Cleveland Heights OH 44118
(216) 291-3856 Tuesday and Thursday 9:00 a.m. - 10:00 a.m.
BCI $35 - FBI $35 - Both $70

Zebach Community Awareness Ministries (BCI/FBI)
1368 East 55th Street
Cleveland OH 44103
(216) 361-3006
Mon. - Fri. 9:00 am - 5:00 pm
Sat. - 9:00 am - 2:00 pm
ADA Accessible

Greater Cleveland Volunteers (BCI & FBI)
4415 Euclid Ave, #200
Cleveland OH 44103
(216) 391-9500
Monday-Friday 9:00 a.m. - 5:00 p.m.
By Appointment Only

Industrial Security
4525 West 160th Street
Cleveland OH 44135
(216) 898-9970
Mon-Fri. 8:00 a.m. - 4:00 p.m.

Alego Health (BCI & FBI)
24651 Center Ridge Road, #400

Westlake OH 44145
440-918-4570
Mon - Fri 9:00 a.m. - 4:00 p.m.
BCI $42 FBI $48 BOTH $80
Only CASH is accepted
By Appointment Only

Heritage Home Healthcare of Elyria & Rocky River (BCI & FBI)
20800 Center Ridge Road, #100
Rocky River OH 44116
(440) 333-1925
Mon. - Fri. 8:00 a.m. - 4:00 p.m.

Precision Security Agency LLC
(BCI & FBI)
13705 Madison Ave
Lakewood OH 44107
(216) 441-0492
Mon. - Fri. 10 a.m. - 4 p.m.
Evening & Weekends by appointment only
Mobile Service available
BCI - $35, FBI - $35, Both - $65

Legacy Home Care, Inc. (BCI & FBI)
26191 Brush Ave.
Euclid OH 44132
(216) 658-1370
Mon. - Fri. 9 a.m. - 5 p.m.
Sat. 9 a.m. - 1 p.m. CALL FIRST

Multi-Dimensional Services, Inc. (BCI & FBI)
21825 Chagrin Blvd., Suite 300
Beachwood OH 44122
(216) 293-0770
Mon. - Fri. 9:00 a.m. - 4:00 p.m.
ADA Accessible

Priority Home Health Care, Inc. (BCI & FBI)
14119 Lorain Avenue
Cleveland OH 44111
(216) 251-4300
Mon. - Fri. 9:00 a.m. - 4:00 p.m.

Tenable Protective Services (BCI & FBI)
2423 Payne Avenue
Cleveland OH 44114
(216) 361-0002

Mon. - Fri. 9:00 a.m. - 5:00 p.m.
By appointment only

Ohio Fingerprinting Bureau (BCI & FBI)
12000 Snow Road, Suite 12
Parma OH 44130
(440) 885-0422 Mon. Tues., & Thurs. 9:00 a.m. - 5:00 p.m.
Wed. 10 a.m. - 6 p.m.
Fri. 10 a.m. - 5 p.m.
Sat. 9 a.m. - 2 p.m.

St. Richard Church (BCI & FBI)
26855 Lorain Road
North Olmsted OH 44070
(440) 777-5050
Mon - Fri 8:30 a.m. - 3:30 p.m.
By appointment only
BCI - $32, FBI - $34
ADA Accessible

Parma License Bureau
(BCI/FBI)
12000 Snow Rd., Suite 12
Parma OH 44130
(440) 885-0422
Mon. - Fri. 9:00 am - 4:00 pm
Sat. 10:00 am - 12:00 pm
ADA Accessible

Euclid Police Department (BCI & FBI)
545 East 222 Street
Euclid OH 44123
(216) 289-8514 Availability subject to change. Call for details.

Integrity Verifications, Inc. (BCI & FBI)
7155 Pearl Road, Suite 201
Middleburg Heights OH 44130
(440) 886-0900
Mon - Fri 8:00 a.m. - 5:00 p.m.
Appointment preferred but not necessary. Mobile service available. ADA Accessible

Brooklyn License Bureau (BCI & FBI)
7000 Biddulph Rd
Brooklyn OH 44144
(216) 459-9332
Mon 8:00am - 6:30pm, Tue - Fri 8:00am - 5:00pm. Sat 8:00am - 3:00pm. Call ahead

SafeGuard Background Screening (BCI & FBI)
3700 Park East Dr., Suite 240
Beachwood OH 44122
877.700.7345
M - F 9 a.m. - 5 p.m.
By Appointment - Mobile Unit available
Electronic and Ink-Roll services available
ADA Accessible

National Background Check, Inc. (BCI & FBI)
Hondros College / IWU Building
4100 Rockside Rd., Second Floor
Independence OH 44131
(877) 932-2435
Mon - Fri 8:00 am - 5:00 pm
Sat 8:00 am - 12:00 pm
ADA Accessible
Mobile service available

Personal Touch Home Care (BCI & FBI)
4500 Rockside Road, Suite 460
Independence OH 44131
(216) 986-0885 Monday - Thursday 9:00am - 4:00pm
BCI - $31, FBI - $34, BOTH - $60
By appointment only
ADA accessible

Heritage Home Healthcare Cleveland Hts (BCI & FBI)
2490 Lee Blvd., Suite 314
Cleveland Hts OH 44118
(216) 371-9526
Mon - Fri 9:00 a.m. - 3:30 p.m

N.I.C.K. - Mail Hub Plus Books (BCI & FBI)
8934 Brecksville Road
Brecksville OH 44141
(440) 526-9341
Mon - Thurs 9:00 a.m. - 7:00 p.m.
Fri 9:00 a.m. - 3:00 p.m.

Sat By appointment only
ADA Accessible

L.T. Fast Print (BCI & FBI)
623 South Green Road
South Euclid OH 44121
216.798.7840 BY
APPOINTMENT ONLY
Mobile Service Available
BCI $40 - FBI $40 - Both $80

Background Research Group, LLC (BCI & FBI)
7750 Town Centre Drive, #500
Broadview Heights OH 44147
(440) 838-1500
Mon - Fri 9:00 a.m. - 12:00 p.m.
Tues, Weds, & Thurs. 4:30p - 6 p
Inked fingerprint service provided
Mobile service available
ADA Accessible

Crimcheck.com, Inc. (BCI & FBI)
17295 Foltz Industrial Parkway, Suite B
Strongsville OH 44149
(440) 816-9920
Monday - Thursday 8a - 6p.
Friday 8:00 a.m. - 5:00 p.m.

Research Associates, Inc. (BCI & FBI)
27999 Clemens Road
Westlake OH 44145
(800) 255-9693
Mon. - Fri. 8:30 a.m. - 5:00 p.m.
By appointment only

International Services Center (BCI & FBI)
815 Superior Ave. East, Suite 100
Cleveland OH 44114
(216) 781-4560
Mon. - Fri. 8:30 a.m. - 4:30 p.m.

Cuyahoga County Sheriff's Office (BCI & FBI)
Concealed Weapons Licensing Unit
21200 Snow Road, Ste 15
Inside the Auto Title Office
Parma OH 44130
(216) 698-3590 By Appointment

Only
BCI $35 - FBI $35 - Both $65

R-CAP Security (BCI & FBI)
540 E. 105th St., Suite 250
Cleveland OH 44108
(216) 761-6335
Mon. - Fri 10:00 a.m. - 5:00 p.m.
Sat by appointment only
Mobile service available
BCI - $35, FBI - $40, Both - $70,
ADA Accessible

Fairview Park PD
20777 Lorain Road
Fairview Park OH 44126
(440) 356-4415
Mon. - Fri. 7:00 a.m. - 9:00 a.m.

Corporate Investigative Services, Inc. (BCI & FBI)
31400 Bradley Road
North Olmsted OH 44070
(440) 614-0100
(800) 899-1173
Mon. - Fri. 9:00 a.m. - 4:00 p.m.
Appointments preferred
Mobile service available

Advantage Health Care-East (BCI & FBI)
aka The Pre-Check Company
2904 Euclid Ave.
Cleveland OH 44115
(216) 812-6338
Monday - Friday 9:00am - 5:00pm
6907 Brookpark Road
Parma OH 44129
(216) 398-0349 Mon - Fri 8 a.m. - 8 p.m. Sat 10 a.m. - 4 p.m.

Sterling Infosystems (BCI & FBI)
6111 Oak Tree Boulevard
Independence OH 44131
877.384.2319
M - F 8:30 a.m. - 4:30 p.m.
BCI $37.50 - FBI $45 - Both $65
Mobile Service Available
BY APPOINTMENT ONLY

Jewish Family Services (BCI & FBI)
3659 South Green Road, #322
Beachwood OH 44122
(216) 504-6485
Wed 9a - 11a, 2p - 4p
By appointment only

Cleveland License Bureau (BCI & FBI)
3345 Edgecliff Terrace
Cleveland OH 44111
(216) 941-8008
8:30 - 4:30 M-T-Th-F
8:30 - 5:00 Wednesday
8:00 - 11:30 Saturday
BCI - $32, FBI - $34, Both - $61,
ADA Accessible

Maple Heights License Bureau
(BCI & FBI)
5410 Northfield Road
Maple Heights OH 44137
(216) 662-5880
Monday 8:00 a.m. - 6:30 p.m.
Tue - Fri 8:00 a.m. - 5:00 p.m.
Saturday 8:00 a.m. - 1:00 p.m.
ADA Accessible

Cuyahoga Heights Schools (BCI & FBI)
4820 East 71st
Cuyahoga Heights OH 44125
(216) 429-5813
By appointment only

Eliza Bryant Village
7201 Wade Park Avenue
Cleveland OH 44103
(216) 361-6141
Mon. - Fri. 8:30 a.m. - 5:00 p.m.

North Olmsted License Agency
(BCI & FBI)
5085 Great Northern Shopping Center
North Olmsted OH 44070
(440) 779-0830
Mon, Wed, Thur & Fri 8a - 5p
Tue 8a - 6:30p Sat 8a - 12:30p
BCI $32 - FBI $34 - BOTH $61,
ADA Accessible

Golden Gate License Bureau
(BCI & FBI)
1593 Golden Gate Plaza

Mayfield Heights OH 44124
440.461.2847
M - 8 a.m. - 6:30 p.m, T-W-Th-F -
8 a.m. - 5 p.m. Sat. 8 a.m. - 2 p.m.

ProTem Home Care Inc.
20508 Southgate Park Blvd.
Maple Heights OH 44137
(216) 663-8188
Mon. - Fri. 10a - Noon, 2p - 4p.

RMS of Ohio, Inc. (BCI Only)
23569 Center Ridge Rd
Westlake OH 44145
(440) 333-3225
Mon - Thurs. 7:00 a.m. - 5:00 p.m.
By Appointment Only

Ace Home Health Care (BCI & FBI)
466 Northfield Road Suite 204
Bedford OH 44146
(440) 786-9499 ADA Accessible
Mon. - Fri. 9:30 a.m. - 5:00 p.m.
By appointment only

A1 Health Care, Inc. (BCI & FBI)
2060 S. Taylor Road
Cleveland Heights OH 44118
(216) 812-3426
Mon - Fri 9:30 a.m. - 4:30 p.m.
By appointment only
BCI - $40, FBI - $40, Both - $80,
ADA Accessible

Community Care Network (BCI & FBI)
3146 Scranton Road
Cleveland OH 44109
216.688.4115 By Appt Only

T.D. Security (BCI & FBI)
3890 Rocky River Drive
Cleveland OH 44111
(216) 251-9400
Mon. - Fri. 8:30 a.m. - 5:00 p.m.
Closed Sat. & Sun.

Bedford Police Department
(BCI & FBI)
165 Center Road
Bedford OH 44146
(440) 232-7600

Tues. & Wed. 12:30p - 2p
Sat. & Sun. 12:30 p.m. - 2:00 p.m.
Please bring mailing instructions

Blossom 24 Hour We Care Center, Inc. (BCI & FBI)
11811 Shaker Blvd., Suite 120
Cleveland OH 44120
(216) 229-3337
Mon - Fri 9:00 a.m. - 4:00 p.m.
Mobile service available
ADA Accessible

Nationwide Health Care (BCI & FBI)
5700 Chevrolet Blvd
Parma OH 44130
(440) 888-8888
Mon. - Fri. 10:00 am - 4:00 pm
By Appointment Only

Integrity Verifications, Inc.
(BCI & FBI)
25200 Miles Road, Unit 3
Bedford Heights OH 44146
(216) 645-5576
Mon - Fri 9:00 a.m. - 3:00 p.m.
Appointment preferred but not necessary
Mobile service available
ADA Accessible

Confidential Solutions (BCI & FBI)
14701 Detroit Ave., Suite 256
Lakewood OH 44107
(216) 228-3394
Mon - Fri 10:00 a.m. - 5:00 p.m.
Will Ink Roll Prints
Mobile service available
BCI - $36, FBI - $38, Both - $65,
ADA Accessible

Fairhill Center
12200 Fairhill Road
Cleveland OH 44120
(216) 421-1350
Mon. - Thurs. 8a - 4p.
Sat. & Sun. 10:00 a.m. - 1:00 p.m.
Closed the 2nd Tues. of each month
MEDINA COUNTY

Fast Fingerprints (BCI & FBI)
Inside Any Lab Test Now
5155 Buehlers Drive, Suite 102
Medina OH 44256
(877) 932-2435
Mon - Fri 9:00 am - 6:00 pm
Sat 10:00 am - 2:00 pm
ADA Accessible
Mobile Services Available

Brunswick Board of Education
(BCI & FBI)
3643 Center Road
Brunswick OH 44212
(330) 225-7731
By appointment only

Suburban Transportation (BCI & FBI)
1289 Pearl Road
Brunswick OH 44212
(440) 582-2400
Mon. - Fri. 9:30 a.m. - 3:00 p.m.
Appointments Recommended

Life Care Center of Medina
2400 Columbia Road
Medina OH 44256
(330) 483-3131
24/7

Lodi Community Hospital (BCI & FBI)
225 Elyria Street
Lodi OH 44254
(330) 948-5524
Mon. - Fri. 8:00 a.m. - 5:00 p.m.
By appointment only

Medina County Schools' RSC (BCI & FBI)
124 West Washington Street
Medina OH 44256
(330) 721-2238
(330) 721-2239
Mon. - Fri. 8:00 a.m. - 4:00 p.m.
BY APPOINTMENT ONLY

Medina License Bureau (BCI & FBI)
972 North Court Street
Medina OH 44256
(330) 725-4635
8:00-6:30 Monday
8:00-5:00 Tuesday - Friday
8:00-2:00 Saturday
BCI - $32, FBI - $34, Both - $61,
ADA Accessible

Integrity Verifications, Inc. (BCI & FBI)
735 N. Court Street, Suite D
Medina OH 44256
(330) 725-3866
(800) 914-2659
Mon - Fri 8:00 a.m. - 5:00 p.m.
By appointment only
Mobile service available
ADA Accessible
CHAPTER 862
Solicitors, Peddlers and Canvassers

862.01 Definitions.
862.02 License or registration required.
862.03 License application, fee, revocation; registration procedure.
862.04 Street peddling; adult attendant required.
862.05 Restrictions; hours; conduct.
862.06 Resident prohibition by notice.
862.99 Penalty.

CROSS REFERENCES
Home solicitation sales - see Ohio R.C. 1345.21 et seq.
Charitable solicitations - see Ohio R.C. Ch. 1716
Frozen desserts - see Ohio R.C. 3717.51 et seq.
Sales of goods and services within right of way of interstate and other State highways - see Ohio R.C. 5515.07
Littering - see GEN. OFF. 660.03

862.01 DEFINITIONS.
As used in this chapter:
(a) "Canvasser" means any person who obtains or seeks to obtain or influence the opinions of the residents of the City by traveling door to door, by foot, automobile, truck or other type of conveyance, upon private residences, including any house, apartment or other dwelling in the City, but who does not obtain or seek to obtain funds for any cause whatsoever.
(b) "Peddler" means any person traveling, by foot, automobile, truck or other type of conveyance, from place to place, door to door or street to street, taking or attempting to take orders for profit by the sale of goods, wares and merchandise or personal property of any nature whatsoever, for immediate or future delivery or for services to be furnished or performed in the future.
(c) "Solicitor" means any person who obtains or seeks to obtain funds for any cause whatsoever by traveling door to door, by foot, automobile, truck or other type of conveyance, upon private residences, including any house, apartment or other dwelling in the City.
(Ord. 94-201. Passed 10-18-94.)

862.02 LICENSE OR REGISTRATION REQUIRED
No peddler or solicitor shall peddle or solicit within the City, unless he or she is the holder of a valid license issued pursuant to this chapter or unless he or she possesses a valid solicitors identification card previously issued pursuant to these Codified Ordinances, hereinafter subject to the regulations applicable to licenses issued pursuant to this chapter.
(a) The following persons shall not be required to obtain a license or pay a license fee as provided in this chapter:
(1) Any person soliciting contributions for, or offering for sale, any goods or publications for any religious, charitable, civic, educational or political organization or candidate.

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862.03 LICENSE APPLICATION, FEE, REVOCATION; REGISTRATION PROCEDURE.

(a) Any person desiring a license under this chapter shall obtain an application for the same from the Police Department and shall submit the completed application, along with the appropriate fee, to such office, on a form supplied by the Chief of Police which shall contain the following information:

1. The name and address of the applicant;
2. The name and address of the organization represented;
3. The names, addresses and Social Security numbers of all individual peddlers or solicitors;
4. A description of the proposed peddling or soliciting activities; and
5. The dates, times and particular locations where the peddling or solicitation is to be performed.

Such application shall also be accompanied by a copy of the Internal Revenue Service Federal Income Tax Exemption Letter and the State of Ohio Letter of Registration under Ohio R.C. Chapter 1716 in effect at the time of application hereunder, if the applicant and/or organization represented has been issued either or both of said Letters.

(b) All license applications shall be referred to the Chief of Police who shall, within five days after receipt of the completed application, issue licenses to the solicitors or peddlers unless he or she finds that:

1. The applicant has provided false, misleading or deceptive information in his or her application; and/or
2. The applicant or any solicitor or peddler named on the license application has been convicted of a felony violation or misdemeanor violation involving fraud or moral turpitude within the past five years.

(c) Any license issued under this chapter shall be valid for not more than ninety days.

(d) Each applicant shall pay a fee as set forth in Chapter 214 of these Codified Ordinances at the time the application is submitted. Applicants who are agents for charitable, religious or educational organizations that meet the definitions thereof as contained in Ohio R.C. 2915.01(H), (I) and (J), or who have duly registered with the State of Ohio under the provisions of Ohio R.C. Chapter 1716, shall be required to obtain a license, but shall be exempt from the payment of any fee as required hereunder.

(e) Once issued, a license may be used only in conformity with the laws of the City and the State, may not be assigned or transferred, must be carried by the licensee at all times and may be revoked or suspended by the Police Department for any of the following causes:

1. The licensee or the person preparing the application on behalf of the licensee provided false, misleading or deceptive information in the license application.
2. The licensee is convicted of a felony or of a misdemeanor involving fraud or moral turpitude.
3. The licensee violates any provision of this chapter or peddles or solicits in an unlawful manner.

(f) In the event a license application is not approved or in the event any license issued pursuant to this chapter is revoked, written notice shall be given to the applicant or licensee by personal service or by certified mail. The applicant or licensee shall have ten days after the receipt of such notice to appeal such refusal or revocation. Such appeal shall be perfected by filing a notice of the appeal with the Board of Zoning...
Appeals, in a manner provided in the ten-day notice of the date and place of the hearing. The Board of Zoning Appeals shall have the power, after such hearing, to either affirm or overrule the decision of the Police Department.

(g) Any canvasser shall register with the Police Department before obtaining or seeking to obtain or influence the opinions of the residents of the City. Any canvasser shall provide the Police Chief, in writing, with his or her name and address, the name and address of the organization represented and the dates, times and particular locations where canvassing is to be performed. No fee shall be charged for the registration of any canvasser. Any registration hereunder shall be valid for no more than ninety days.
(Ord. 94-201. Passed 10-18-94.)

862.04 STREET PEDDLING; ADULT ATTENDANT REQUIRED.
No person shall vend or peddle from a vehicle in public streets and public places in the City without a license issued under this chapter. In addition, when children under the age of eighteen years collect, congregate, assemble or gather about such a vehicle for the purpose of making purchases therefrom, or in response to such person's action, no person shall vend or peddle from a vehicle in public streets and public places in the City unless such person is accompanied by an adult attendant whose sole duty and occupation shall be to protect and safeguard such children from injury or hazards of vehicular traffic using such streets and public places. The attendant shall warn children and guard them from injury therefrom.
(Ord. 94-201. Passed 10-18-94.)

862.05 RESTRICTIONS; HOURS; CONDUCT.
Every person to whom a license to peddle or solicit is issued and every canvasser registered under this chapter shall be governed by the following rules and regulations:
(a) No person subject to the provisions of this chapter shall peddle, solicit or canvass, except between the hours of 10:00 a.m. and 9:00 p.m. or sunset, whichever is earlier, Monday through Saturday, and 1:00 p.m. to 9:00 p.m. or sunset, whichever is earlier, on Sunday or any legal State or Federal holiday.
(b) No peddler, solicitor or canvasser shall enter or attempt to enter a residence, house, apartment or other dwelling in the City without an express invitation from an adult occupant of the residence, house, apartment or other dwelling.
(c) No peddler or solicitor shall engage in any peddling or solicitation other than that specified in the license application.
(d) No peddler, solicitor or canvasser shall, by any device, make unlawful noises or remain at a residence, house, apartment or other dwelling without the consent of an adult occupant of such residence, house, apartment or other dwelling.
(Ord. 94-201. Passed 10-18-94; Ord. 2000-68. Passed 6-6-00; Ord. 02-58. Passed 10-1-02.)

862.06 RESIDENT PROHIBITION BY NOTICE.
Notwithstanding any other provision of this chapter, no peddler, solicitor or canvasser, while peddling, soliciting or canvassing, shall call upon or knock at the door or ring the door bell of any residence, house, apartment or other dwelling in the City that appears on the "Do Not Knock Registry" or upon which there is posted at the entrance a notice which reads "No Peddlers, Solicitors or Canvassers Allowed," or words
of similar import, which clearly prohibit peddlers, solicitors and canvassers on the premises, unless such peddler, solicitor or canvasser has previously been invited upon the premises by the owner, lessee or an adult occupant thereof.

(a) The Director of Public Safety shall establish a "Do Not Knock Registry."

(b) Any person in lawful possession and occupancy of any residence, house, apartment or other dwelling in the City may request the City to place and maintain his or her residence, house, apartment or other dwelling on the "Do Not Knock Registry" by submitting a request on form(s) supplied by the Director of Public Safety, which shall contain the following information:

(1) The signature of the person completing the form(s);
(2) The complete address of the residence, house, apartment or other dwelling to be placed on the Registry;
(3) The date the form was completed; and
(4) A statement that "No Solicitors, Peddlers or Canvassers" shall call at this address or words of similar import.

(c) Any person in lawful possession and occupancy of any residence, house, apartment or other dwelling in the City may request the City to remove his or her residence, house, apartment or other dwelling from the "Do Not Knock Registry" by submitting a "Notice of Removal" on form(s) supplied by the Director of Public Safety, which shall contain the following information:

(1) The signature of the person completing the form(s);
(2) The complete address of the residence, house, apartment or other dwelling to be removed from the Registry;
(3) The date the form was completed; and
(4) A statement that the residence, house, apartment or other dwelling be removed from the "Do Not Knock Registry."

(d) The decision whether to place a residence, house, apartment or other dwelling on the "Do Not Knock Registry" shall be solely that of the lawful possessor and occupant thereof.

(e) A residence, house, apartment or other dwelling, after being lawfully placed on the "Do Not Knock Registry," shall remain on said registry until the earliest of any of the following:

(1) The City receives notice of removal pursuant to division (c) hereof; or
(2) The City receives formal notice that the person who submitted the form pursuant to division (b) hereof is not or is no longer a lawful possessor and occupant of the premises.

(f) A copy of the "Do Not Knock Registry" shall be made available for public inspection at all times during normal business hours at the office of the Director of Public Safety and shall be given to every person who applies for a license pursuant to Section 862.03 or registers pursuant to that section.

(g) Notwithstanding any other provision of this chapter, no solicitor, peddler or canvasser, while soliciting, peddling or canvassing, shall call upon, knock at the door or ring the doorbell of any residence, house, apartment or other dwelling in the City which is at that time on the "Do Not Knock Registry" established and maintained pursuant to this chapter or upon which there is posted at the entrance a notice which reads "No Peddlers, Solicitors or Canvassers Allowed," or words of similar import, which clearly prohibit solicitors, peddlers or canvassers on the premises, unless such person has previously been invited upon the premises by the lawful possessor and occupant thereof.

(Ord. 94-201. Passed 10-18-94; Ord. 09-91. Passed 9-1-09.)
862.99 PENALTY.

Whoever violates or fails to comply with any of the provisions of this chapter is guilty of a minor misdemeanor {\it misdemeanor of the fourth degree} for a first offense; for a second offense, such person is guilty of a misdemeanor of the third degree; for a third or subsequent offense, such person shall be guilty of a misdemeanor of the second degree. Whoever is convicted of or pleads guilty to a misdemeanor or minor misdemeanor shall be sentenced in accordance with Section 698.02. A separate offense shall be deemed committed each day during or on which a violation or noncompliance occurs or continues.
Local residents may have one of these stickers affixed to a door or window. Per our local ordinance, no solicitor or peddler shall call upon or knock at the door or ring the doorbell of any residence, house, apartment or other dwelling in the City upon which there is posted at the entrance a notice which reads "No Peddlers, Solicitors or Canvassers Allowed" or words of similar import which clearly prohibit peddlers, solicitors and canvassers on the premises, unless such peddler, solicitor or canvasser has previously been invited upon the premises by the owner, lessee or an adult occupant thereof.