



City of North Royalton

Mayor Robert A. Stefanik
Community Development, Building Division
Dan Kulchytsky Building Commissioner
11545 Royalton Road, North Royalton, OH 44133

Phone: 440-582-3000

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APPLICATION FOR PERMIT (MISCELLANEOUS)

Additions, Alterations, Electrical, HVAC, Plumbing, Paving, Roofing, Accessory Structures, Etc.

- Submit one completed application per building or structure. Type or print all information in ink. Fill in the forms completely. Incomplete forms may delay processing.
- **Residential** (one-, two- and three-family) submissions shall consist of two (2) hard copies of the entire set of construction documents (drawings and specifications) in compliance with RCO 107.2.3 and 106.1. Submit a homeowners association approval letter if applicable.
- **Non-residential** submissions shall consist of three (3) hard copies of the entire set of construction documents (drawings and specifications) as well as a digital copy (PDF) of the entire set of construction documents (drawings and specifications) in compliance with OBC 107.2.3 and 106.1.

1. PROJECT LOCATION (OBC/RCO 107.2.2):

Address / Permanent Parcel Number / Sublot

Occupant, Business or Tenant (if applicable)

2. TYPE OF PROJECT / WORK:

Residential _____
One-, Two- and Three-family

Non-residential _____
Commercial and Multi-family

Addition _____
Provide square footage

Alteration _____
Provide square footage

Other _____
Provide description – additional space provided below

3. SCOPE OF PROJECT / WORK (OBC/RCO 107.2.1):

Building / General _____

Electrical _____

Fire Protection Systems (describe) _____

HVACR (Mechanical) _____

Plumbing _____

Specialty/Misc./Other (describe) _____

4. LIST OF CONTRACTORS / SUB-CONTRACTORS (N.R.C.O. 1444):

Carpentry

Masonry

Electrical

Plumbing

Excavation

Roofing

General

Specialty / Miscellaneous / Other

HVACR (Heating Ventilation Air-conditioning and Refrigeration)

Specialty / Miscellaneous / Other

5. DESCRIBE THE SCOPE OF WORK COVERED UNDER THIS APPLICATION (OBC/RCO 107.2.1):

Examples of information to be included within the description: **Building/General** – size of accessory structure or addition, construction type, etc.; **Electrical** – number of fixtures, receptacles, service type, motor size, etc.; **Mechanical** – type of furnace, condensers, BTU, etc.; **Plumbing** – number and types of fixtures, gas piping size and length, storage tank type and size, etc.; **Miscellaneous** – concrete area, length of sanitary piping, etc.

6. ESTIMATED CONSTRUCTION COST:

The International Code Council "Building Valuation Data" construction cost guide or an industry standard estimating guide such as R S Means may supersede estimated value provided.

7. PROPERTY OWNER:

_____ Name	_____ Name of Business (if applicable)
_____ Address	_____ Office / Residential / Mobile Phone Number
_____ City, State and Postal Code	_____ Email (electronic mail)

8. APPLICANT – OWNER OR DESIGNATED REPRESENTATIVE (OBC/RCO 107.2):

_____ Name	_____ Name of Business (if applicable)
_____ Address	_____ Office / Residential / Mobile Phone Number
_____ City, State and Postal Code	_____ Email (electronic mail)

9. CERTIFICATION (OBC/RCO 107.2.4):

I certify that I am the _____ Owner _____ Owners Authorized Agent and that all of the information contained in this application is true, accurate and completed to the best of my knowledge. All official correspondence related to this application should be sent to my attention at the address shown above. We agree to notify the Building Division for all necessary inspections.

_____ Signature	_____ Printed Name, Title and Date
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10. HOMEOWNER PERMIT (COMPLETE IF THE WORK SHALL BE EXECUTED BY THE HOMEOWNER)

All homeowners that obtain their own permits shall assume all responsibilities for damages, performance, inspections, etc. All subcontractors shall be registered, bonded and insured with the city according to codified ordinance Chapter 1444.

_____ Signature	_____ Printed Name, Title and Date
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PERMIT FEES AND NOTES

_____ Permit Application Number	_____ Building Commissioners Signature and Date
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