

**REVIEW & OVERSIGHT COMMITTEE MINUTES
APRIL 1, 2014**

The Review & Oversight Committee meeting was held on April 1, 2014, at North Royalton City Hall, 13834 Ridge Road. The meeting was called to order at 6:02 p.m.

PRESENT: Committee Members: Chair Dan Kasaris, Vice Chair Paul Marnecheck, Steve Muller; Council: Larry Antoskiewicz, John Nickell, Gary Petrusky, Dan Langshaw; Administration: Mayor Robert Stefanik, Finance Director Eric Dean, Service Director Nick Cinquepalmi, Wastewater Supt. Tim Tigue, Asst. Law Director Donna Vozar; Other: Alan Long, Terri Long, Tom Rantaner.

APPROVAL OF MINUTES

Moved by Mr. Marnecheck, seconded by Mr. Kasaris to **approve the September 16, 2013 Review & Oversight Committee minutes and November 6, 2013 Special Review & Oversight Committee minutes for placement on file.** Yeas: 3. Nays: 0. **Motion carried.**

NEW BUSINESS

1. Ordinance No. 14-40 – creating a new Section 280.09 Recognized City Sports Programs/Compliance Requirements.

Mrs. Vozar said that this matter came before the Recreation Board and they unanimously agreed that this is the direction we should go. Historically, we have had two recognized organizations, those being baseball and soccer. Over the years the entities that have managed and run these programs are private 501C organizations and we have required them to do certain things that will protect the city as the owner of the property. Mr. Kasaris asked why it is important for them to be a 501C. Mrs. Vozar said because they are raising funds and we want to make sure that these funds are going to a nonprofit. We also have required them to give us a copy of their bylaws or any amendments. We want to know what these organizations are doing. We don't want to control them. These are volunteer organizations and we don't have the manpower to actually go in and monitor these programs. This is a way for us to give ourselves some assurance that they are doing what they should be doing. Mrs. Vozar said that the newly created position of Recreation Director will hopefully allow for more time to be spent making sure that all of the criteria outlined in this Ordinance is being complied with. Mrs. Vozar said in the past we required a registration form that would be reviewed and approved by the city so that there was a waiver protecting the city, they had to have insurance and they had to have indemnification language. Keep in mind these programs are not only using city property, but school property as well. We have always collaborated with the schools for the use of recreational space. Also, \$5.00 from each registration fee has been coming to the city to help out with our recreation programs. We have also required them to provide their financial records to the Finance Director. We don't want to monitor their finances, but we at least want to know what is happening and have the Finance Director to be able to audit their finances. Mrs. Vozar said that the state auditors also want to be able to see these organizational records. Mr. Kasaris asked if this is something that was done annually. Mrs. Vozar said yes. Mr. Kasaris asked if there was a deadline for submission. Mrs. Vozar said in the past we were trying to grab it from them whenever we could. Mrs. Vozar said that we have always required these organizations to follow these procedures, we are now simply formalizing the procedure with this legislation. Mr. Kasaris said that should something happen we want to make sure they are properly insured and that waivers have been signed. Mrs. Vozar said yes. This legislation states that these four programs are the most we can administratively handle due to our limited space and staffing. Mr. Kasaris asked if there would be one or two basketball programs. Mrs. Vozar said there were two programs at one time, but now there is only one recognized program. Mr. Kasaris asked if we require information on who the officers are. Mrs. Vozar said yes. Part of what the Recreation Director does is to randomly attend these organizations' meetings to make sure everything is going well. These programs are separate entities and we need them to keep that status, we don't want to manage them. Mrs. Vozar said that the schools have asked us to identify the recognized sports programs because they have their own status of how they let their property be used, obviously with school programs being first. The

next level of usage would then be the city. Because of this, they needed to know who the recognized programs are and that is what we are doing with this legislation. The only programs that have submitted a request for recognition are these four programs and we are recommending that this be closed at this time and to move forward by ordinance. Mr. Kasaris asked if the basketball and volleyball are coed the same as soccer and baseball. Mrs. Vozar said that she believes that basketball is boys only, but if they want to open that up to girls that would be up to them. We don't control the gender, age, etc. of these programs. We don't give them any advice or opinions because they are a separate entity. All we care about is protecting the city. Mr. Kasaris said then that they would be considered an independent contractor. Mrs. Vozar said yes. She said that one of the things that we have done with the ordinance is to have a hammer to hang over them to say that if you are not in compliance with these regulations, you will not be able to use city or school property. Mr. Kasaris asked if the volleyball program was new. Mrs. Vozar said yes, they received tentative recognition for one year to help them get started in order to get space at the schools. Mr. Kasaris asked if we control who and when the schools give space to. Mrs. Vozar said that she believes that the Recreation Director has some discussion with the schools as a facilitator but we don't micromanage how they assign space. Mr. Kasaris asked if we use the YMCA at all. Mrs. Vozar said that the Recreation Board has been very proactive in trying to get all of these organizations involved. The men's baseball program is now a part of the YMCA. Mr. Marnecheck said that the Law Department must sign off on the registration form 45 days in advance. The clubs are required to maintain all of their records, player waiver forms, show proof of insurance and they must attend the Recreation Board meetings. This legislation allows us to make sure that these recognized clubs are actively engaged in the city. Mr. Langshaw felt that this is good legislation but asked how strictly these requirements would be enforced. Mrs. Vozar said that the Recreation Director had these requirements available at the last Recreation Board meeting in an effort to keep the schedules flowing. Anyone who was not at the last meeting will get a friendly reminder that someone needs to appear before the Recreation Board in order to be informed of the regulations.

Moved by Mr. Marnecheck, seconded by Mr. Kasaris to **recommend approval of 14-40 to Council.**
Yeas: 3. Nays: 0. **Motion carried.**

ADJOURNMENT

Moved by Mr. Marnecheck, seconded by Mr. Muller to adjourn the meeting. Yeas: 3. Nays: 0. **Motion carried.** Meeting adjourned at 6:18 p.m.