

**FINANCE COMMITTEE MINUTES
FEBRUARY 18, 2014**

The Finance Committee meeting was held on February 18, 2014 at North Royalton City Hall, 13834 Ridge Road. The meeting was called to order at 6:08 p.m.

PRESENT: Committee Members: Chairman Larry Antoskiewicz, Vice Chair Gary Petrusky, Paul Marnecheck; Council: Dan Kasaris, Dan Langshaw, Steve Muller, John Nickell; Administration: Mayor Robert Stefanik, Finance Director Eric Dean, Assistant Law Director Donna Vozar; Other: Alberto Paneccosio

APPROVAL OF MINUTES

Moved by Mr. Petrusky, seconded by Mr. Marnecheck to **approve the January 21, 2014 Finance Committee minutes.** Yeas: 3. Nays: 0. **Motion carried.**

UNFINISHED BUSINESS

1. **Monthly Finance report including tax collections status**

Mr. Dean said that January doesn't look that great because there are three payrolls. Also, looking at the total expenses and revenues we did receive a big property tax advance in February of \$1.6 million, so February's numbers will look a lot better than January.

2. **Overtime**

Mr. Dean said that to date we are at \$99,723.00. Some categories are over where we should be. He said that Finance Department numbers look high because of the transition of his employment in January. He said that he looked at the department's budget and they will be OK because Mrs. Fegan's wages were budgeted for this year, so we will be under that amount and can use that to help offset the overtime. He said that he does not see any future need for overtime in his department now that the transition has taken place. Mr. Dean explained that some of the categories in the Service Department are running high due to snow removal and any necessary adjustments will be made in an upcoming amending appropriation ordinance.

3. **City Income Tax Collections**

Mr. Dean said overall we are down approximately \$80,000 through 2 months of collections. He said that our withholding, which is the jobs that are here that withhold for their employees, was down \$80,000 in January. The biggest variance was city employees. We sent a check in January for \$27,000 and it wasn't posted until February. So of that \$80,000, \$27,000 was our check. Looking at our top 25 taxpayers we are actually up. Mr. Dean said he is not concerned about this \$80,000, it's more of a timing issue. He said there are 5 companies who are showing no payments for January. Obviously they are still in business, it was just not posted so there is not large job loss that would create this variance for the month.

4. **Capital Improvements/City Hall Financing**

This will be discussed in Building & Building Codes Committee.

NEW BUSINESS

1. **Recreation Director/Cemetery Parks Foreman**

Mr. Antoskiewicz said that this position is being structured back to the way it was when Ed Swim was here. The only difference will be that this position will be salary thereby not incurring any overtime.

Mayor Stefanik said that there will be a small cost savings by making this position a salaried position, however this is not why we are doing it. We need someone on site during the day as Recreation Director. The current Recreation Director realized this but it just wasn't possible for him to be there during the day. Mr. Battaglia did a great job as Recreation Director and the Mayor said he would consider him for another board position down the road due to his dedication to the community.

The Mayor said that the new position will maintain fields, scheduling, attend recreation board meetings, as well as work with the baseball boosters, soccer clubs, basketball boosters and soon to be volleyball boosters. The position also coordinates such programs as the Bear Run, summer tennis and golf lessons, the annual fishing derby, etc. The cemetery operations will fall under this individual as well. Mayor Stefanik said that the Recreation Board still has to approve this at their next meeting, and then Council can take action.

Mrs. Vozar said that the position will report to the Recreation Board for only those duties directly related to recreation; otherwise this position will report to the Mayor and/or Service Director. Mrs. Vozar said that this legislation represents the simplest way in which to accomplish the creation of this position without having to completely rewrite several sections of the code.

ADJOURNMENT

Moved by Mr. Petrusky, seconded by Mr. Marnecheck **to adjourn the meeting.** Yeas: 3. Nays: 0. **Motion carried.** Meeting adjourned at 6:24 p.m.