

FINANCE COMMITTEE MINUTES
MAY 16, 2017

The Finance Committee meeting was held on May 16, 2017 at North Royalton City Hall, 14600 State Road. The meeting was called to order at 6:10 p.m.

PRESENT: **Committee Members:** Chairman Larry Antoskiewicz, Vice Chair Gary Petrusky, Paul Marnecheck; **Council:** John Nickell, Dan Langshaw, Cheryl Hannan, Dan Kasaris; **Administration:** Mayor Robert Stefanik, Law Director Thomas Kelly, Finance Director Eric Dean, Fire Chief Robert Chegan, City Engineer Mark Schmitzer; **Other:** Lou Krzepina, Gloria Kacik.

APPROVAL OF MINUTES

Moved by Mr. Petrusky, seconded by Mr. Marnecheck to **approve the April 18, 2017 Finance Committee minutes**. Yeas: 3. Nays: 0. **Motion carried.**

UNFINISHED BUSINESS

1. **Monthly Finance report including tax collections status**

Mr. Dean reviewed the reports, a copy of which is attached to these minutes.

2. **Overtime**

Mr. Dean reviewed the report, a copy of which is attached to these minutes. Mr. Marnecheck asked if any of the overtime is attributed to the hazmat team for the oil spill. Chief Chegan said that there was no overtime for that event.

NEW BUSINESS

1. **Ordinance No. 17-68 – Agreement with the City of Cleveland for sewer billing charges**

Mr. Dean provided the committee with a Wastewater Billing Analysis and reviewed this with Council. A copy of analysis is attached to these minutes. He said that this is a conservative estimate of savings. If we would have gone to on line payments in house, we would be charged a fee for every credit card charge of about 1-2%, so our fee would have gone up significantly if we had done it in house. Cleveland Water is not charging us any fee for on line payments which is another savings. He estimated that this would result in another \$25,000 in savings. Mr. Kasaris asked if this translates to approximately \$87,000 in savings. Mr. Dean said yes. Mr. Dean said that we are currently paying \$4.44 per read, which is around \$164,000 per year. If we are not paying for those reads anymore, this is really where the savings are coming from.

Moved by Mr. Petrusky, seconded by Mr. Marnecheck to **remove Ordinance 17-68 from committee and recommend approval to Council**. Roll Call: Yeas: 3. Nays: 0. **Motion carried.**

Mr. Petrusky asked how we will handle delinquent charges; will Cleveland Water do this or will we. Mr. Dean said that Cleveland Water will handle this and will send a shut off notice. They assess twice a year as well so they have more options than we do.

ADJOURNMENT

Moved by Mr. Antoskiewicz, seconded by Mr. Petrusky to **adjourn the Finance Committee meeting**. Yeas: 3. Nays: 0. **Motion carried. Finance Committee meeting adjourned at 6:16 p.m.**

CITY OF NORTH ROYALTON
Summary of Overtime Budgets
2017 Fiscal Year

As of 4/29/2017

Fund	Department	2017 Budget	2017 Actual
General Fund	Police Department	\$ 150,000	\$ 69,559
General Fund	Animal Control	2,000	393
General Fund	Fire Department	5,000	930
General Fund	Dispatch	6,500	593
General Fund	Cemetery	-	-
General Fund	Parks & Recreation	15,000	1,006
General Fund	Building Department	1,000	977
General Fund	Mayor's Office	2,000	-
General Fund	Finance Department	2,000	461
General Fund	Engineering	100	-
General Fund	Legislative Activity	1,000	72
General Fund	Mayor's Court	5,000	1,914
Police Facility Operating	Jail	23,000	7,984
EMS Fund	Fire Department	400,000	78,747
SCMR	Storms Sewer and Drainage	10,000	3,871
SCMR	Streets	20,000	8,532
SCMR	Snow removal	35,000	6,591
Office on Aging	Senior Assistance	5,000	1,880
Community Diversion	Police Department	5,000	-
Waste Water	Treatment	85,000	8,688
Waste Water	Maintenance	35,000	5,621

\$ 807,600	\$ 197,821	24%
-------------------	-------------------	------------

Current Date Represents This Percentage of the Year 35%

City of North Royalton
City Income Tax Collections
5/16/2017

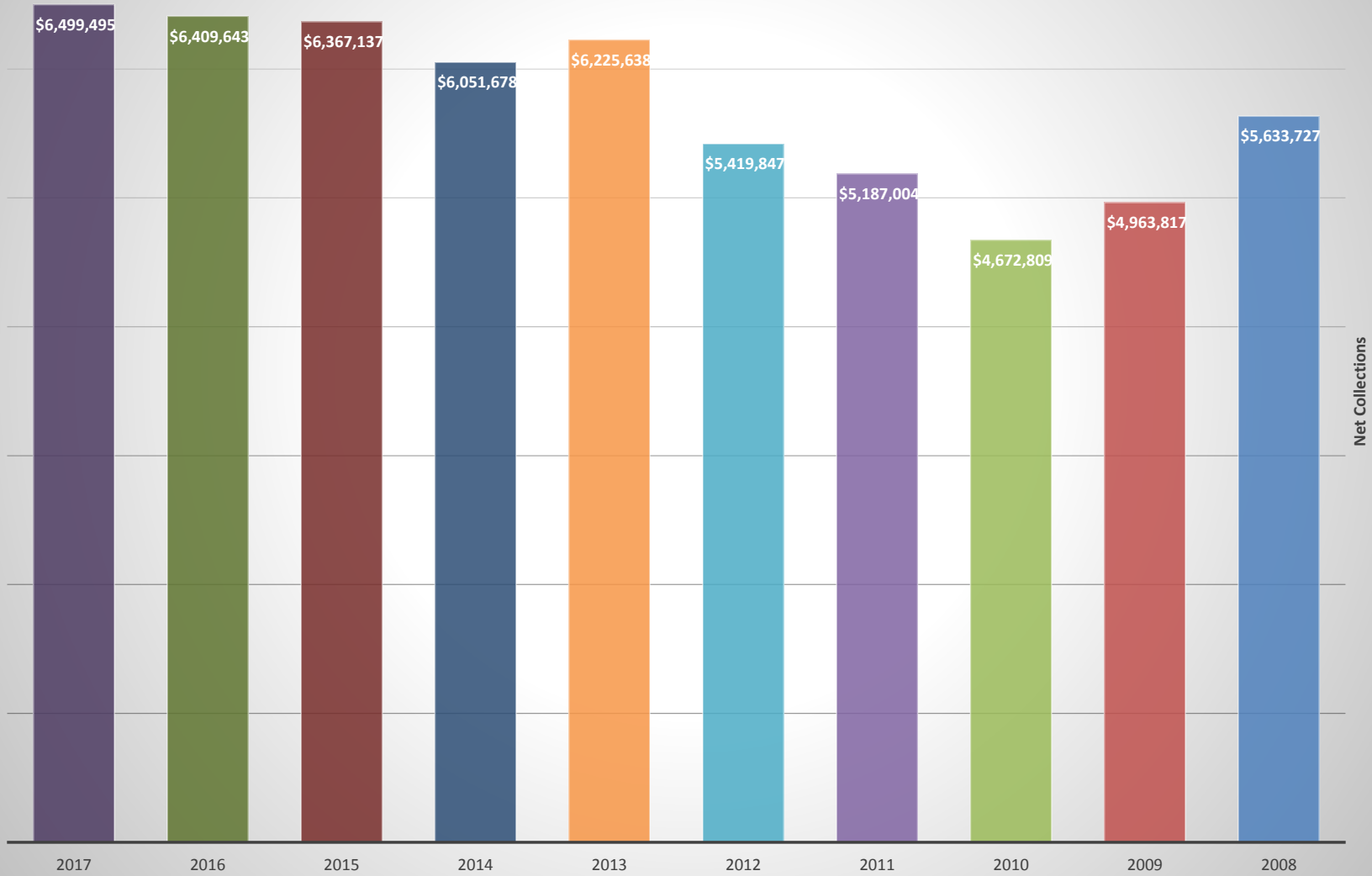
CURRENT MONTHLY RECEIPTS	Net Receipts
collections for the month of April-2017 / May-2017	\$ 1,980,397.92

YEAR TO DATE RECEIPTS	Net Receipts
Fiscal Year 2017	\$ 6,499,494.58
Fiscal Year 2016	\$ 6,409,642.61
Increase (Decrease)	\$ 89,851.97

COLLECTION DETAIL

	This Year	Prior Year	Difference	%
	May-2017	May-2016		
WITHHOLDING	\$ 556,892.08	\$ 471,987.57	\$ 84,904.51	17.99%
INDIVIDUAL TAXES	\$ 1,287,684.74	\$ 1,216,226.16	\$ 71,458.58	6%
NET PROFIT TAXES	\$ 199,649.66	\$ 167,550.99	\$ 32,098.67	19%
TOTAL GROSS RECEIPTS	\$ 2,044,226.48	\$ 1,855,764.72	\$ 188,461.76	10%
3% withholding for collection fees	(61,326.79)	(55,672.94)	(5,653.85)	10%
legal fees/court costs	(2,501.77)	(1,078.81)	(1,422.96)	132%
TOTAL LEGAL FEES AND COLLECTION COSTS	(63,828.56)	(56,751.75)	(7,076.81)	12%
TOTAL NET RECEIPTS	1,980,397.92	1,799,012.97	181,384.95	10%

Year to Date Income Tax



**CITY OF NORTH ROYALTON
Income Tax Receipts Summary**

2017

Month Received	#101 - General Fund			#207 Police Facility	#211 SCMR Fund		#219 Office on Aging	#213 - Income Tax	#443 - Storm Water	Refunds	Overhead & Legal Fees	Net Receipts
	Original Tax	Additional Tax	#101 - General		Additional Tax	#211 - SCMR						
January	\$ 913,255.01	\$ 167,494.28	\$ 1,080,749.29	\$ 16,666.67	\$ 167,494.28	\$ 167,494.28	\$ 14,583.33	\$ 56,982.26	\$ 83,747.14	\$ (6,377.22)	\$ (45,405.77)	\$ 1,368,439.98
February	613,248.70	181,032.16	794,280.86	16,666.67	181,032.16	181,032.16	14,583.33	38,497.99	90,516.08	(3,852.86)	(37,510.67)	1,094,213.56
March	494,526.68	120,268.36	614,795.04	16,666.67	120,268.36	120,268.36	14,583.33	31,121.48	60,134.18	(9,242.41)	(28,964.46)	819,362.19
April	816,414.19	178,713.64	995,127.83	16,666.67	178,713.64	178,713.64	14,583.33	47,417.81	89,356.82	(38,348.58)	(66,436.60)	1,237,080.92
May	1,409,089.03	296,186.40	1,705,275.43	16,666.67	236,949.12	236,949.12	14,583.33	83,281.51	59,237.28	(71,766.85)	(63,828.56)	1,980,397.93
June	-	-	-	-	-	-	-	-	-	-	-	-
July	-	-	-	-	-	-	-	-	-	-	-	-
August	-	-	-	-	-	-	-	-	-	-	-	-
September	-	-	-	-	-	-	-	-	-	-	-	-
October	-	-	-	-	-	-	-	-	-	-	-	-
November	-	-	-	-	-	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-	-	-	-	-	-
Total	\$ 4,246,533.61	\$ 943,694.84	\$ 5,190,228.45	\$ 83,333.35	\$ 884,457.56	\$ 884,457.56	\$ 72,916.65	\$ 257,301.05	\$ 382,991.50	\$ (129,587.92)	\$ (242,146.06)	\$ 6,499,494.58
Original Fiscal Budget			\$ 11,405,000.00	\$ 200,000.00		\$ 2,000,000.00	\$ 175,000.00	\$ 720,000.00	\$ 650,000.00	\$ (300,000.00)	\$ (450,000.00)	\$ 14,400,000.00
			46%	42%		44%	42%	36%	59%	43%	54%	45%

NOTES: Shaded columns reflect the additional tax.

2016

Month Received	#101 - General Fund			#207 Police Facility	#211 SCMR Fund		#219 Office on Aging	#213 - Income Tax	#443 - Storm Water	Refunds	Overhead & Legal Fees	Net Receipts
	Original Tax	Additional Tax	#101 - General		Additional Tax	#211 - SCMR						
January	\$ 687,657.65	\$ 152,378.14	\$ 840,035.79	\$ 16,666.67	\$ 152,378.14	\$ 152,378.14	\$ 14,583.33	\$ 42,907.02	\$ 76,189.07	\$ (10,779.75)	\$ (35,917.84)	\$ 1,096,062.43
February	810,749.12	176,274.28	987,023.40	16,666.67	176,274.28	176,274.28	14,583.33	50,452.36	88,137.14	(11,193.15)	(40,385.69)	1,281,558.34
March	654,861.33	136,232.02	791,093.35	16,666.67	136,232.02	136,232.02	14,583.33	40,701.21	68,116.01	(13,894.77)	(34,564.19)	1,018,933.63
April	789,937.21	167,169.20	957,106.41	16,666.67	167,169.20	167,169.20	14,583.33	47,769.13	83,584.60	(33,025.34)	(39,778.76)	1,214,075.24
May	1,298,312.42	196,327.76	1,494,640.18	16,666.67	196,327.76	196,327.76	14,583.33	78,491.61	98,163.88	(43,108.70)	(56,751.76)	1,799,012.97
June	967,541.94	169,020.08	1,136,562.02	16,666.67	169,020.08	169,020.08	14,583.33	56,805.65	84,510.04	(63,355.28)	(45,481.48)	1,369,311.03
July	752,312.62	297,720.93	1,050,033.55	16,666.67	297,720.93	297,720.93	14,583.33	44,980.72	148,860.47	(28,093.26)	(50,771.35)	1,493,981.06
August	716,967.13	158,135.01	875,102.14	16,666.67	158,135.01	158,135.01	14,583.33	43,817.30	79,067.50	(25,235.71)	(36,510.42)	1,125,625.82
September	685,389.31	219,089.77	904,479.08	16,666.67	146,059.84	146,059.84	14,583.33	42,619.05	-	(14,076.58)	(34,864.21)	1,075,467.18
October	815,294.39	156,765.47	972,059.86	16,666.67	211,995.60	211,995.60	14,583.33	51,128.56	-	(3,737.33)	(41,792.91)	1,220,903.78
November	615,043.19	202,695.42	817,738.61	16,666.67	210,522.39	210,522.39	14,583.33	38,363.65	-	(11,470.16)	(33,792.53)	1,052,611.96
December	528,699.07	311,769.28	840,468.35	16,666.67	-	-	14,583.33	33,143.14	-	(12,507.19)	(28,199.38)	864,154.92
Total	\$ 9,322,765.38	\$ 2,343,577.36	\$ 11,666,342.74	\$ 200,000.04	\$ 2,021,835.25	\$ 2,021,835.25	\$ 174,999.96	\$ 571,179.40	\$ 726,628.71	\$ (270,477.22)	\$ (478,810.52)	\$ 14,611,698.36
Original Fiscal Budget			\$ 11,475,000.00	\$ 200,000.00		\$ 1,840,000.00	\$ 175,000.00	\$ 700,000.00	\$ 630,000.00	\$ (300,000.00)	\$ (450,000.00)	\$ 14,270,000.00
			102%	100%		110%	100%	82%	115%	90%	106%	102%

NOTES: Shaded columns reflect the additional tax.

Month-to-Date Revenues as Percentage of Total Annual Budget

17%