

**FINANCE COMMITTEE MINUTES
SEPTEMBER 18, 2018**

The Finance Committee meeting was held on September 18, 2018 at North Royalton City Hall, 14600 State Road. The meeting was called to order at 6:51 p.m.

PRESENT: Committee Members: Chair: Larry Antoskiewicz, Vice Chair Gary Petrusky, Paul Marnecheck; Council: John Nickell, Dan Langshaw, Cheryl Hannan, Dan Kasaris; Administration: Mayor Robert Stefanik, Law Director Thomas Kelly, Finance Director Eric Dean, Fire Chief Robert Chegan, Police Chief Ken Bilinovich, Safety Director Bruce Campbell; **Other**: Lou Krzepina, John Baran, Paula Baranuk, Paula Ragone.

APPROVAL OF MINUTES

Moved by Mr. Petrusky, seconded by Mr. Marnecheck to **approve the minutes for the July 17, 2018 Finance Committee meeting**. Yeas: 3. Nays: 0. **Motion carried.**

UNFINISHED BUSINESS

1. **Monthly Finance report including tax collections status**
Mr. Dean reviewed these reports, copies of which are attached to these minutes.
2. **Overtime**
Mr. Dean reviewed this report, a copy of which is attached to these minutes.
3. **2018 Pavement Rehabilitation Program**
Remove from agenda.

NEW BUSINESS

1. **Swan Lake**
John Baran, 5296 White Swan Court addressed the committee. He read a statement into the record regarding the condition of the streets in their subdivision, a copy of which is attached to these minutes. Mayor Stefanik said that he has spoken with Mr. Baran and explained that it is probably 2-3 years out for a resurfacing. He said that we will continue to do patching where the areas are bad. He said that we must prioritize a large city and the money only goes so far. The good news is that we have opened up about \$1 million per year extra for road repair starting this year and moving forward. He said that he is proud that we haven't raised taxes in over 10 years even though the state has cut a significant amount of money from our budget over the last 8 years in the amount of over \$1 million per year. Mr. Antoskiewicz said that we have a road program in place with a rating system that we update every few years. This was implemented a few years back so that we would have something solid to follow that would be fair to the residents throughout the city and follows the "worst/first" system. He said that we have been pretty successful with this and even this year we were able to come up with more money and added more roads to this year's program. He said that we are aware of what is going on in Swan Lake and hopefully we can shrink the time frame to fix these roads.

ADJOURNMENT

Moved by Mr. Petrusky, seconded by Mr. Marnecheck to **adjourn the September 18, 2018 Finance Committee meeting**. Yeas: 3. Nays: 0. **Motion carried.**

Meeting adjourned at 7:00 p.m.

City of North Royalton
Bank Reconciliation
August 31, 2018

Bank Balance

Bank Statements:

Fifth Third Bank - Operating	\$6,990,116.52
Fifth Third Bank - Payroll	\$ -
Petty Cash	\$ 5,050.00
Fifth Third Bank - Investment Account	\$ 9,226,545.43
Star Ohio - Investment Account	\$ 1,802,182.91
First National Bank Investment Account	\$ 502,346.44
Fifth Third Bank-OGBC Agency Fund	\$ 562,395.60

Total Statements **\$19,088,636.90**

Adjustment to Bank Balance:

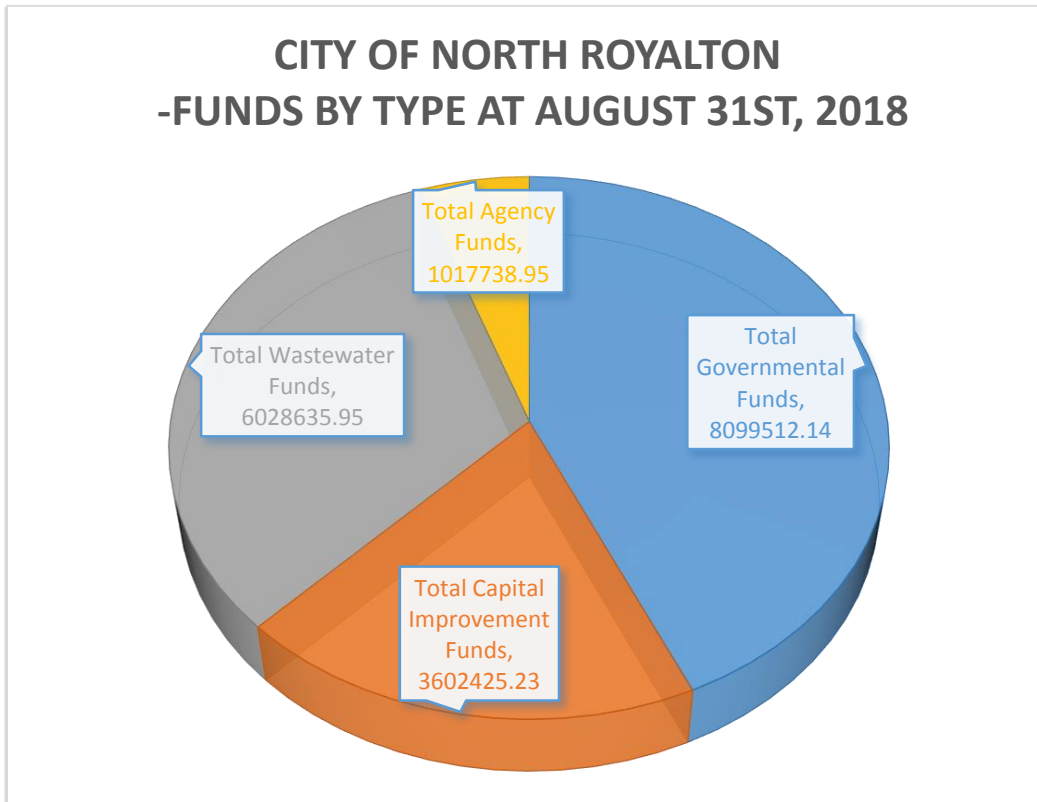
Deposits in Transit	(93,532.96)
Accounts Payable	(89,580.80)
Outstanding Checks	\$ (157,210.87)

Adjusted Bank Balance \$18,748,312.27

Book Balance:

Total All Funds - per Tyler Munis System \$18,748,312.27

Difference \$0.00



City of North Royalton
City Income Tax Collections
9/14/2018

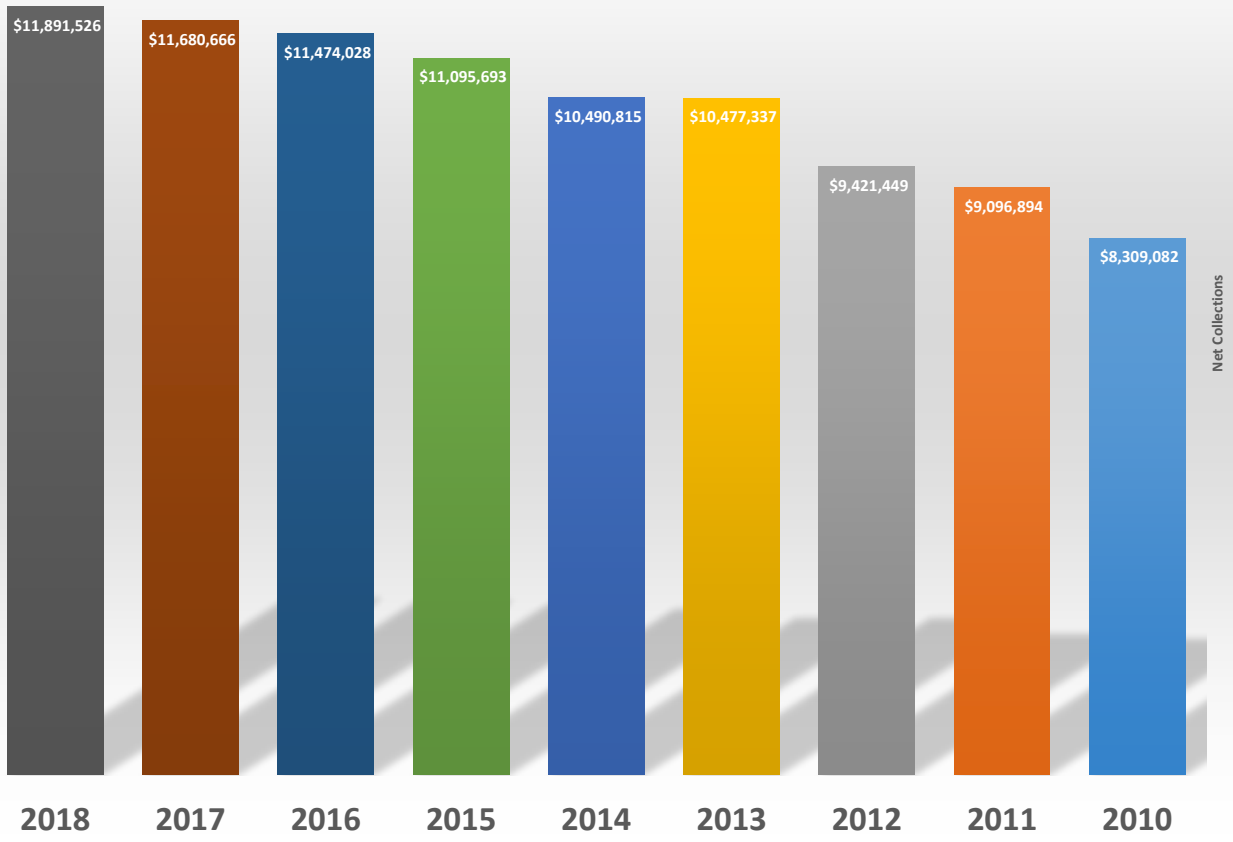
CURRENT MONTHLY RECEIPTS	Net Receipts
collections for the month of July-2018	
received in / August-2018	
	\$ 996,622.13

YEAR TO DATE RECEIPTS	Net Receipts
Fiscal Year 2018	\$ 11,891,526.28
Fiscal Year 2017	\$ 11,680,666.45
Increase (Decrease)	\$ 210,859.83

COLLECTION DETAIL

	This Year	Prior Year			
	August-2018	August-2017	Difference		%
WITHHOLDING	\$ 539,085.88	\$ 549,429.59	\$ (10,344)		-1.88%
INDIVIDUAL TAXES	\$ 428,260.78	\$ 408,485.46	\$ 19,775		5%
NET PROFIT TAXES	\$ 32,253.72	\$ 23,227.68	\$ 9,026		39%
TOTAL GROSS RECEIPTS	\$ 999,600.38	\$ 981,142.73	\$ 18,458		2%
3% withholding for collection					
fees	(29,988.01)	(29,434.28)	\$ (554)		2%
legal fees/court costs	(2,014.54)	(4,928.41)	\$ 2,914		-59%
TOTAL LEGAL FEES AND COLLECTION COSTS	(32,002.55)	(34,362.69)	2,360.14		-7%
TOTAL NET RECEIPTS	967,597.83	946,780.04	\$ 20,818		2.20%

Year to Date Income Tax



**CITY OF NORTH ROYALTON
Income Tax Receipts Summary**

2018

Month Received	#101 - General Fund			#207 Police Facility	#211 - SCMR	#219 Office on Aging	#213 - Income Tax	#433 - Storm Water	Refunds	Overhead & Legal Fees	Net Receipts
	Original Tax	Additional Tax	#101 - General								
January	\$ 935,808.54	\$ 198,749.29	\$ 1,134,557.83	\$ 16,666.67	\$ 198,749.29	\$ 14,583.33	\$ 58,347.52	\$ 99,374.65	\$ (2,195.01)	\$ (50,752.32)	\$ 1,469,331.96
February	563,391.49	175,842.73	739,234.22	16,666.67	175,842.73	14,583.33	35,399.79	87,921.36	(5,306.37)	(34,738.39)	1,029,603.34
March	462,943.38	222,500.45	685,443.83	16,666.67	148,333.63	14,583.33	28,835.01	-	(13,625.28)	(28,819.56)	851,417.63
April	861,230.18	247,579.45	1,108,809.63	16,666.67	165,052.97	14,583.33	50,919.12	-	(52,780.17)	(41,967.14)	1,261,284.41
May	1,565,382.54	364,888.43	1,930,270.97	16,666.67	243,258.95	14,583.33	93,576.61	-	(67,098.39)	(63,500.59)	2,167,757.55
June	1,005,112.57	309,949.37	1,315,061.94	16,666.67	206,632.92	14,583.33	59,745.75	-	(51,527.45)	(48,818.33)	1,512,344.83
July	1,145,821.32	289,700.94	1,435,522.26	16,666.67	193,133.96	14,583.33	69,163.90	-	(41,101.44)	(52,402.07)	1,635,566.61
August	607,083.20	232,495.78	839,578.98	16,666.67	154,997.19	14,583.33	36,547.75	-	(33,196.89)	(32,554.91)	996,622.12
September	627,530.13	207,646.10	835,176.23	16,666.67	138,430.73	14,583.33	37,291.26	-	(42,547.84)	(32,002.55)	967,597.83
October	-	-	-	-	-	-	-	-	-	-	-
November	-	-	-	-	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-	-	-	-	-
Total	\$ 7,774,303.35	\$ 2,249,352.54	\$ 10,023,655.89	\$ 150,000.03	\$ 1,624,432.37	\$ 131,249.97	\$ 469,826.71	\$ 187,296.01	\$ (309,378.84)	\$ (385,555.86)	\$ 11,891,526.28
Original Fiscal Budget			\$ 12,000,000.00	\$ 200,000.00	\$ 2,100,000.00	\$ 175,000.00	\$ 720,000.00	\$ 650,000.00	\$ (300,000.00)	\$ (475,000.00)	\$ 15,070,000.00
			84%	75%	77%	75%	65%	29%	103%	81%	79%

2017

Month Received	#101 - General Fund			#207 Police Facility	#211 - SCMR	#219 Office on Aging	#213 - Income Tax	#433 - Storm Water	Refunds	Overhead & Legal Fees	Net Receipts
	Original Tax	Additional Tax	#101 - General								
January	\$ 913,255.01	\$ 167,494.28	\$ 1,080,749.29	\$ 16,666.67	\$ 167,494.28	\$ 14,583.33	\$ 56,982.26	\$ 83,747.14	\$ (6,377.22)	\$ (45,405.77)	\$ 1,368,439.98
February	613,248.70	181,032.16	794,280.86	16,666.67	181,032.16	14,583.33	38,497.99	90,516.08	(3,852.86)	(37,510.67)	1,094,213.56
March	494,526.68	120,268.36	614,795.04	16,666.67	120,268.36	14,583.33	31,121.48	60,134.18	(9,242.41)	(28,964.46)	819,362.19
April	816,414.19	178,713.64	995,127.83	16,666.67	178,713.64	14,583.33	47,417.81	89,356.82	(38,348.58)	(66,436.60)	1,237,080.92
May	1,409,089.03	296,186.40	1,705,275.43	16,666.67	236,949.12	14,583.33	83,281.51	59,237.28	(71,766.85)	(63,828.56)	1,980,397.93
June	1,042,026.76	338,696.30	1,380,723.06	16,666.67	225,797.53	14,583.33	63,092.10	-	(32,695.45)	(52,138.48)	1,616,028.76
July	1,010,492.21	288,452.53	1,298,944.74	16,666.67	192,301.68	14,583.33	61,027.96	-	(33,227.01)	(52,410.55)	1,497,886.82
August	700,837.88	249,405.70	950,243.58	16,666.67	166,270.46	14,583.33	42,288.00	-	(30,848.83)	(38,726.97)	1,120,476.24
September	564,137.20	184,420.64	748,557.84	16,666.67	147,536.51	14,583.33	34,676.33	36,884.13	(17,762.07)	(34,362.69)	946,780.05
October	1,023,489.50	178,417.53	1,201,907.03	16,666.67	285,143.56	14,583.33	63,785.47	51,506.79	(2,766.66)	(52,667.20)	1,578,158.99
November	647,849.60	207,827.70	855,677.30	16,666.67	150,000.00	14,583.33	40,379.69	100,000.00	(8,688.85)	(37,795.57)	1,130,822.57
December	477,224.16	162,416.70	639,640.86	16,666.63	110,000.00	14,583.37	30,224.69	80,000.00	(5,396.84)	(29,557.20)	856,161.51
Total	\$ 9,712,590.92	\$ 2,553,331.94	\$ 12,265,922.86	\$ 200,000.00	\$ 2,161,507.30	\$ 175,000.00	\$ 592,775.29	\$ 651,382.42	\$ (260,973.63)	\$ (539,804.72)	\$ 15,245,809.52
Original Fiscal Budget			\$ 11,900,000.00	\$ 200,000.00	\$ 2,150,000.00	\$ 175,000.00	\$ 720,000.00	\$ 650,000.00	\$ (300,000.00)	\$ (450,000.00)	\$ 15,045,000.00
			103%	100%	101%	100%	82%	100%	87%	120%	101%

NOTES: Shaded columns reflect the additional tax.

CITY OF NORTH ROYALTON
Summary of Overtime Budgets
2018 Fiscal Year

8/4/2018

Fund	Department	2018 Budget	2018 Actual
General Fund	Police Department	\$ 180,000	\$ 127,191
General Fund	Animal Control	2,000	855
General Fund	Fire Department	5,000	1,307
General Fund	Dispatch	6,800	3,080
General Fund	Parks & Recreation	20,000	12,877
General Fund	Building Department	1,000	142
General Fund	Mayor's Office	2,050	1,241
General Fund	Finance Department	2,020	571
General Fund	Engineering	200	82
General Fund	Legislative Activity	1,050	1,560
General Fund	Mayor's Court	5,050	2,220
General Fund	City Hall Building and Grounds	400	21
Police Facility Operating	Jail	40,000	19,206
EMS Fund	Fire Department	425,000	260,397
SCMR	Streets	20,200	15,075
SCMR	Snow removal	35,350	17,675
Office on Aging	Senior Assistance	5,000	-
Community Diversion	Police Department	5,000	-
Waste Water	Treatment	85,850	39,428
Waste Water	Storms Sewer and Drainage	19,000	5,674
Waste Water	Maintenance	35,500	25,552
		\$ 814,464	\$ 534,152 66%

Current Date Represents This Percentage of the Year- 69%

Finance 9-18-18

Members of Finance Committee, City Council, Mayor Stefanik, and Administration:

We are members of Swan Lake Homeowners Association John Baran, Paula Ragone, Paula Baranuk and board president, Al Schadenfroh.

We are here representing the 80 Swan Lake homeowners and to request that council would consider our streets be included in the budget for improvements next year.

We were appointed at our most recent HOA meeting to reach out to the city concerning the condition of the 7 streets in our Swan Lake development. All residents in this area have a continuing concern relating to this matter.

We have previously met with our councilman and our mayor on this matter and also attended the Streets Committee meeting held on September 4th, two weeks ago. After meeting with Dan and Mayor Bob, it is clear to us that they are well aware of the condition of our Swan Lake streets; we also understand that improvement of our streets is dependent on funding and priority of paving.

We plan to continue to be vocal about our cause and we ask, for the record, that it is hereby presented to the city of North Royalton as an official request on behalf of all Swan Lake HOA members.

Presented this date, September 18, 2018 in person to the members North Royalton City Council Finance Committee.

Related to the following streets:

Swan Lake Blvd.

Trumpeter Blvd.

Black Swan Court

Cygnnet Court

Whistler Court

White Swan Court

Whooper Court